



MEMBERSHIP POLICY

1. GENERAL PROVISIONS

1.1. Membership is not transferable to any other individual or entity.

1.2. A register of members shall be kept by the Secretariat at all times.

1.3. The present membership policy shall enter into force upon establishment of the first Secretariat of APNODE and shall be in effect until further notice.

2. MEMBERSHIP

Membership of APNODE shall comprise the following categories of members.

2.1. Founding members

The founding members of APNODE are the signatories of the Yaoundé Declaration, agreed on 4 March 2014.

2.2. Full members

Full membership shall be open to serving African parliamentarians.

2.3. Associate members

Associate membership is open to former African and non-African parliamentarians, non-parliamentarian individuals, institutions and organizations. Parliaments, APNODE Chapters and Caucuses can also become associate members.

2.4. Affiliate members

Affiliate membership is open to serving non-African parliamentarians.

2.5. Partners

Partner status shall be explicitly offered upon the approval of the Executive Committee to organizations, institutions, companies, individuals and NGOs who are of exceptional value or of keen interest to APNODE and ready and willing to assist APNODE by providing it with financial and other support.

3. RIGHTS AND BENEFITS

3.1. Active and subscribed members shall be entitled to the following rights and benefits:

3.1.1. Invitation to the AGM.

3.1.2. For founding, full and associate members, the right to cast one vote in any voting procedures taking place during the AGM. Parliaments, institutions and organizations registered under the Associate member's category as well as the partners shall be entitled to cast only one vote on behalf of the institution or organization.

3.1.3. For founding and full members, eligibility to be nominated for a seat on the Executive Committee. Partners are entitled to nominate one representative each for a dedicated seat on the Executive Committee.

3.1.4. Invitation to participate to meetings, seminars and workshops hosted by APNODE, as deemed appropriate by the Executive Committee.

3.1.5. For founding, full and associate members, the possibility to formally represent APNODE in other meetings, seminars, workshops and conferences, as deemed appropriate under the guidance of the Executive Committee and in line with the APNODE agreed activities.

3.1.6. For founding, full and associate members, eligibility to apply for sponsorship to attend meetings, seminars, workshops and conferences, in accordance with the APNODE travel policy, and subject to approval by the Executive Committee.

3.1.7. Access to all information resources produced by APNODE, including but not limited to the APNODE website and a biannual newsletter.

3.2. Suspension and termination of membership will immediately result in the loss of rights and benefits.

4. OBLIGATIONS OF MEMBERS

4.1. By registering as members of APNODE, all members tacitly:

4.1.1. Abide by the code of conduct of APNODE, as provided in the Constitution.

4.1.2. Declare being committed to all objectives of APNODE.

4.1.3. Commit to the timely payment of applicable fees and dues.

4.2. Failure to fulfill one of the above-mentioned obligations may result in suspension or termination of membership.

5. APPLICATION FOR MEMBERSHIP

5.1. Individuals and organizations wishing to apply for membership shall fill in a membership form, which is available on the APNODE website or can be provided by the Secretariat upon request, and return it to the Secretariat for further processing.

5.2. Applications shall be reviewed by the Secretariat and the Executive Committee as applicable.

5.3. Approval of applications for Partners is subject to review and decision by the AGM of APNODE.

5.4. After receiving the tentative approval of membership from the Secretariat, the applicant shall pay the applicable membership fees to the following bank account and send a proof of payment to the Secretariat:

Bank Name: JPMORGAN CHASE BANK, N.A

Bank Address: 270 Park Avenue
17th Floor
New York, New York 10017-2070
USA

SWIFT CODE: CHASUS33

ABA NO: 021000021

ACCOUNT NO: 40002563

ACCOUNT HOLDER: AFRICAN DEVELOPMENT BANK
BP 1387
01 Abidjan, Cote d'Ivoire

SWIFT CODE: AFDBCIAB

You should clearly label your transfer with “APNODE membership fee - CoCo 7020 / Bus. Area APDE / CC 570298 / IO 715381”

5.5. Membership takes effect upon date of receipt of proof of payment. It shall remain active for a period of one (1) year.

6. FEES AND DUES

6.1. The annual membership fees for each membership category shall be determined by the AGM, upon proposal by the Executive Committee. Parliaments are encouraged to pay the membership fees of their MPs, unless it is agreed internally that each MP is responsible for his/her own membership fees.

6.2. The current and applicable roster of membership fees is presented in Annex 1.

6.3. The roster of fees shall be revised from time to time by the AGM. Any changes in the dues amount will take effect upon membership renewal by an existing member, or the first payment of a new member.

6.4. No refund of dues will be provided to members who terminate their membership or whose membership is suspended by the Executive Committee or terminated by the AGM.

7. RENEWAL OF MEMBERSHIP

7.1. Membership shall remain active for a period of one (1) year following receipt of proof of payment.

7.2. The APNODE Secretariat shall send an email informing the member of the expiration date and of the renewal process within thirty (30) calendar days prior to expiration of membership.

7.3. All members shall be eligible for renewal provided that:

7.3.1. they have paid of all outstanding fees and dues,

7.3.2. they still meet the relevant membership criteria of their categories, and that

7.3.3. they have fulfilled all of their obligations towards APNODE.

8. CESSATION OF MEMBERSHIP

8.1. A member shall cease his/her membership by submitting a signed resignation notice to the Chairperson, taking effect from the date of receipt by the Chairperson or such later date as the notice specifies.

8.2. The Executive Committee may, for due cause, suspend a member at any given moment, by a written notice through a decision agreed by a majority of votes, pending final approval by the AGM. The latter may terminate the membership or lift the suspension after having heard from the member.

8.3. Due cause shall include the following:

8.3.1. Failure by the member to fulfill his/her obligations to APNODE, as defined by the Constitution and the present policy.

8.3.2. Commitment of an act that amounts to a breach of the objectives of APNODE.

8.3.3. Conviction of a criminal offense by a competent court.

8.4. Upon completion of their parliamentary term, full and affiliate members shall inform the APNODE Secretariat of their new status within thirty (30) calendar days and of their wish either:

8.4.1. to become an Associate member, or

8.4.2. to terminate their membership.

Failure to inform the Secretariat accordingly in a timely manner will result in termination of the membership without notice.

Annex 1: Roster of annual membership fees (last updated in July 2017)

Membership category	Annual membership fees
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Founding members	USD 250		
Full members	USD 250		
Associate members	<i>Individuals</i>	<i>Organizations</i>	<i>Parliaments</i>
	USD 150	USD 400	USD 5000
Affiliate members	free		
Partners	USD 500		